

**ATTENTION: ALL OFFICIAL INSPECTION STATIONS
QUALITY ASSURANCE OFFICERS AND PENNSYLVANIA STATE POLICE**

BI09-4

SAFETY INSPECTION BULLETIN

AUGUST 2009

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ISSUANCE OF "BI" ANNUAL INSIDE INSPECTION STICKERS

Beginning in early September, the Department will again be issuing annual inside safety inspection stickers using the "BI" designation.

ORDERING INSPECTION STICKERS

Beginning October 1, 2009, the Department will be issuing the new 2010-11 safety and emissions inspection stickers. Between now and October 1, you should be careful not to order more stickers than necessary to perform annual inspections through December 31, 2009, and semi-annual inspections through June 30, 2010.

When placing an order for the new inspection stickers before October 1, 2009, please mark "10-11" in large numbers ACROSS THE TOP of your requisition. Requisitions that are not marked "10-11" will be considered a request for the current "09-10" inspection stickers. This applies to safety and emissions stickers. All requisitions marked "10-11" WILL NOT be processed before October 1, 2009. Please allow 7-10 business days for delivery.

If you run out of the current 2009-10 stickers before November 1, 2009 and you have already purchased the new "10-11" stickers, they may be used. Once you begin to use the new "10-11" stickers, a separate MV-431 or MV-480 must be started. All stations that perform annual inspections should order new "10-11" stickers prior to November 1, 2009, for vehicles that have stickers expiring in January 2010. Please be aware that if inspection stickers are paid for with a bad check, your inspection privileges are subject to suspension in accordance with the schedule of penalties found in Section 175.51 of the Vehicle Equipment and Inspection Regulations.

SIGNING INSPECTION STICKER REQUISITIONS

As a reminder, Section 175.44 (b)(2) requires that inspection sticker requisitions be personally signed by one of the persons whose signature appears on the MV-500, Authorized Agents for Receiving Stickers (formerly known as the MV-417, Signature Card). Signatures not matching those on file with the Department will be rejected. It is important that the person signing the requisition form also clearly prints their name in the space provided under their signature.

To authorize someone to sign inspection sticker requisitions, you will need to have a current MV-500 form on file with the Vehicle Inspection Division. The MV-500 must be updated whenever a change (additions or deletions) to authorized purchasers for your station occurs. To obtain an MV-500, please contact the Vehicle Inspection Division at 717-787-2895. As a reminder, all persons receiving inspection stickers at the Customer Service Counter in Harrisburg must be designated as an authorized purchaser on the MV-500 form and must have a valid government issued photo identification card or driver's license.

INSPECTION STICKER EXPIRATION CHARTS

There have been a number of inquiries from inspection stations and customers concerning the proper expiration date on inspection stickers. As a reminder, below are the guidelines for assigning sticker expirations for annually inspected vehicles, which were issued in Bulletin B105-1 issued in January 2005 (with updated examples).

- If there is no valid inspection sticker on the vehicle at the time of inspection, the inspecting mechanic should assign an inspection sticker valid for one year from the month of inspection. For example: If an inspection is performed on a vehicle in September 2009, and there is no valid inspection sticker on the vehicle, the new inspection expiration will be September 2010.
- If the inspection sticker on the vehicle expires more than 90 days from the date of inspection, the inspecting mechanic should assign an inspection sticker valid for one year from the month of inspection. For example: If an inspection is performed on a vehicle in August 2009, and the inspection sticker currently on the vehicle expires in December 2009, the new inspection expiration will be August 2010.
- If the inspection sticker on the vehicle expires less than 90 days from the date of inspection, the inspecting mechanic should assign an inspection sticker that is valid for one year from the expiration month of the current sticker. For example: If an inspection is performed on a vehicle in October 2009, and the inspection sticker currently on the vehicle expires in November 2009, the new inspection expiration will be November 2010.

INSPECTION EXPIRATIONS FOR MOTORCYCLES

Section 4708 of the Pennsylvania Vehicle Code requires that motorcycle inspections occur in "warm weather" months (March through October). This section specifies the inspection cycle for each registration month as outlined below. PennDOT's motorcycle expiration chart (Chart 4) is based on this law and should continue to be used by stations to determine the correct inspection expiration. The chart is designed to give motorcycle owners as much time as possible if they must receive a short inspection cycle to comply with the law. You may wish to share this information with your customers if their circumstances warrant it.

- (1) Motorcycles with registrations that expire in the months of January and July shall be inspected in the months of May, June or July.
- (2) Motorcycles with registrations that expire in the months of February and August shall be inspected in the months of June, July or August.
- (3) Motorcycles with registrations that expire in the months of March and September shall be inspected in the months of July, August or September.
- (4) Motorcycles with registrations that expire in the months of April and October shall be inspected in the months of August, September or October.
- (5) Motorcycles with registrations that expire in the months of May and November shall be inspected in the months of March, April or May.
- (6) Motorcycles with registrations that expire in the months of June and December shall be inspected in the months of April, May or June.

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